

NCDA Board Meeting May 10, 2023
Called to order: 5:40pm
In attendance: Sandi, Silja, Lynn, Kelly

Ukraine Relief Proposal

Kathleen was present to propose donating club money to a horse relief fund for Ukraine.

Many horses are getting relocated to Poland, Romania, and some into Europe. They need financial support to move horses out and to feed the horses. Kathleen encouraged us to donate to the Ukraine Equestrian Charitable Foundation through the USEF who is working with them.

How much? \$500

Which account? Main account because the rainy day account is for emergencies

Passed unanimously.

Lynn will look into how to pay that to the USEF fund.

Treasures Report

Three different accounts:

Rainy Day Fund- \$3k

PayPal- \$50

Main account- \$6,748.59

Show stuff

We only have 10 riders signed up, with 18 total tests.

There was discussion on if the show should be cancelled with so few rides. Since there is no documented procedure for making this call, and Didi was not able to attend the meeting, it was recognized that this was not a decision that the board was able to make.

It was determined, though, that some rudimentary procedures for go/no-go need to be put in before the next show (ex: what are our cut offs, how do we let people know?). The next show is June 24th. The board determined that 10 days prior we need to know if we will break even or not. We will need to refine this in the June meeting with Didi since she is better equipped to discuss an appropriate deadline and decision process for go/no-go.

For next show season we need more than rudimentary procedures on this.

The board discussed and determined a need for detailed documentation on how to set up and run the shows, from conception to post show. Since we are in the swing of show season, this is a good fall project. The rationale behind this decision was to: share the work load for show organization; create good documentation and procedures for an an over all club extra professional look; provide our show committee chair help as needed without adding "mental load" of training since procedures will be documented already, and; allow training of new board/club members on show management.

Sandi and Kelly have in the past shared outlines of other club's "play books" that we may want to use as stepping stones for our own play book. It was reiterated that this was not a project for this show season.

Communication

The idea of different forms of communication was discussed. It was decided that the majority of current board members are not interested in different means of communication besides personal email addresses.

The amount and content of emails going between board members was discussed. It was decided that while urgent information or questions can be sent via email, any new ideas or discussion that is not urgent needs to be sent to Sandri to be added to the current or next meeting agenda. The rationale was to cut back on emails that clog inboxes and are not always responded to on a timely manner.

Google Workspace

There is some confusion on Google Workspace, how to use it, and what files we want in there. Sandi showed us what it looked like from her view. Having Sandi give a tutorial will help make the transition easier and will be added to next meeting's agenda. It was agreed that we need a way to put documents into the cloud for safer storage and so all board members have access to all files that may be needed throughout the year.

Adjourned at 7:10pm